

Ecorse Rowing Club Check Request and Expense Report

Check Request

Committee _____ Amount _____ Date _____

Issue Check to _____

Address _____

Reason _____

Mail Check to address shown above or return check to: _____

Expense Report

ERC Committee	Event	Amount	Explanation: Please itemize each receipt & attach to this form.

Approved: _____ Date: _____

Committee Chairman's Signature Required or Approval via email

Issued By: _____ Check # _____ Date: _____ \$Amount: _____